

DATE: August, 2003

TO: Authorized Representative/Food Service Director

FROM: Dean Flaws, Food Distribution Consultant

SUBJECT: 4B (October) Release

PLEASE ROUTE TO FOOD SERVICE DIRECTOR

1. **4 B Order Form.** Enclosed in this mailing you will find the second Commodity Order form for the school year. The 4B distribution is being planned to begin the week of October 1st. It takes Keck, Inc. approximately 4 to 5 weeks to deliver to all 580 school sites in Iowa. Commodity Order Forms are also available on the web.
2. The six deliveries for the 2003-2004 school year are planned to begin on the following dates:

4A	AUG. 18
4B	OCT. 1
4C	NOV. 17
4D	JAN. 5
4E	FEB. 16
4F	MAR. 29
3. The commodity assistance rate for the 2003-04 school year is .1575 (last year rate=\$.1525). Your school entitlement figure will be changed to .1617 to reflect the .1575 rate plus the remaining ¼ of the 12% money from the 2002 Farm Bill (.0042).
4. Just a reminder of the August (4A) cancellations of strawberry cups in Mason City and Sioux City warehouses, sliced strawberries, and raspberries in all warehouses. USDA decided not to purchase these products because of higher prices. The strawberry X-coolers and smoothies also had to be cancelled.
5. A copy of the 2003-04 commodity planned delivery orders is enclosed in this mailing. It is also available on the Bureau of Food and Nutrition web page at www.state.ia.us/educate/ecsce/fn
6. The new commodity values, recent newsletter, and new Commodity Advisory Council members are all recent updates to the Bureau of Food and Nutrition web page. You need to access the BFN web page at www.state.ia.us/educate/ecsce/fn.
7. **Deliveries short/damaged:** When commodities arrive at your school, the product unloaded should be carefully counted and checked to make sure you are receiving the correct amounts. If you discover a shortage or any damage, make sure the driver makes a note on the warehouse release and initials it. You must have a driver's signature indicating a problem on your delivery, before any adjustment can be made on your billing.

8. Also, enclosed in this mailing are the costs for any processed food you may order. It shows the 2003-04 processed commodity prices including transportation and storage fees that Keck, Inc. will be billing each school
9. **Processed Commodity Food Items for 2003-2004:** are all coded 2500 or greater and are an extra cost to your school district. You will be allocated 1 of each item for each site for items coded 2500 or above. If you do not want this product you must put a "0" in the amount wanted column. You do not have to take these processed food items. These are all optional products.
10. Commodity Phone Numbers:

a). Dean Flaws, Commodity Consultant	515-281-4032
b). Mary Jo Clark, Commodity Assistant	515-281-4751
c). Julia Thorius, Bureau Chief	515-281-4757
d). Janelle Loney, Bureau Secretary	515-281-5356
e). Jenni Arnold, Admin. Asst. Keck Inc.	515-244-5631
f). Jack Barrow, Des Moines Cold Storage	515-262-6560
g). Eldon Reinhart, Mason City Cold Storage	641-424-8369
h). Amy Peister, Cloverleaf, Sioux City	712-279-8019

11. If your school needs any of the following commodity booklets, please let Mary Jo or myself know:

- a) "Commodity Processor Fact Booklet" (2003-04)
- b) "Single Inventory " booklet
- c) "Commodity Ordering by Internet"

12. **Warehouse Rates for 2003-2004**

Handling and Storage	\$ 1.27 per case
Dry storage rate for each additional month	.19 per case
Refrigerated storage for additional months	.34 per cwt. gross
Freezer storage for additional months	.56 per cwt. gross
Admin fees for processed commodities	.18 per case
Split Delivery charges---In-Town	\$37.00
Out of Town	\$61.00

13. The sanitation information card that is enclosed is provided by FSIS (Food Safety and Inspection Service) and the promotion of the Fight Bac campaign.

Sincerely,

Dean Flaws, Food Distribution Consultant
Bureau of Food and Nutrition

Enclosures